

Self Directed Advocacy Network

Membership Meeting

Self Direction Budget Process

May 18, 2022

The logo for the Self-Directed Advocacy Network of Maryland, Inc. (SDAN) features the letters 'SDAN' in a large, bold, sans-serif font. Each letter is filled with a pattern of horizontal stripes in yellow, black, and maroon, which are the colors of the Maryland state flag. The letters are set against a white background with a thin yellow border.

Self-Directed Advocacy Network of Maryland, Inc.

Meeting will be recorded and closed captioning is enabled (automatic).

Next Meeting: 6/15 Memberships: Recent Happenings

If you haven't already, please join our mailing list by visiting [Self-Directed Advocacy Network Of Maryland \(maryland.org\)](http://Self-DirectedAdvocacyNetworkOfMaryland.org)

If you are interested in participating in the Future Planning/Sustainability Subcommittee, please contact us at info@marylandsds.org

Please keep yourself muted. Questions/comments can be added in the chat, please and thank you!

Updates for Members

- ▶ Bill
- ▶ FMS
- ▶ Plan Season is upon us!

Employer Authority and Budget Authority

Employer Authority: You have decision-making authority to recruit, hire/fire, train and supervise the individuals who furnish their services.

Budget Authority: You also have decision-making authority over how the Medicaid Waiver funds in a budget are spent.

Service Authorization

EXAMPLE of LTSS Calculations of Annual Budget currently based on Rates as of 4-1-2022 (linked in confirmation email)

Service Plan

Program Type: Community Pathways

I will self-direct services on this plan: Yes

Documents

InterRAI RUG Score: PDO

The numbers below represent units.
Could be days, hours, quarter hours or flat/milestone rate.

Monthly Services

Service and Provider	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Annual Service Cost
Respite Care Services - Day <i>Unit = Day = \$395.12 or \$424.12</i>	2	2	2	2	2	2	2	2	2	2	2	2	0	\$10,178.88
Scope: Services and supports based on the approved waiver service scope and requirements. Please see attached self directed services budget tool														Frequency: Other
Support Broker <i>Unit = Hour = \$85</i>	4	4	5	4	5	4	4	5	4	4	4	5	0	\$3,380.00
Scope: Services and supports based on the approved waiver service scope and requirements. Please see attached self directed services budget tool														Frequency: Other
Personal Supports <i>Unit = Quarter Hour = \$9.70 or \$11.13, which equals \$38.80/hour or \$44.52/hour</i>	352	336	368	352	336	352	352	320	368	320	368	0	\$46,478.88	
Scope: Services and supports based on the approved waiver service scope and requirements. Please see attached self directed services budget tool														Frequency: Other
Respite Care Services - Hour <i>Unit = Quarter Hour = \$7.03 or \$7.12, which equals \$28.12/hour or \$28.48/hour</i>	20	20	20	20	20	20	20	20	20	20	20	20	0	\$1,708.80
Scope: Services and supports based on the approved waiver service scope and requirements. Please see attached self directed services budget tool														Frequency: Other
Community Development Services 1:1 Staffing Ratio <i>Unit = Quarter Hour = \$12.72 or \$14.94, which equals \$50.88 or \$59.76</i>	544	576	560	544	576	544	568	568	512	560	560	560	0	\$99,679.68
Scope: Services and supports based on the approved waiver service scope and requirements. Please see attached self directed services budget tool														Frequency: Other
Individual and Family Directed Goods & Services - Staff Recruitment & Advertising <i>Everyone has the option to request up to \$500 to help with staff recruitment & advertising</i>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		\$500.00
Scope: sdfhsogh														Frequency: One-Time
Nursing Support Services Scope: sdfhsodhf	4	4	4	4	4	4	4	4	4	4	4	4	0	\$1,158.72
														Frequency: Weekly

Total Plan Cost

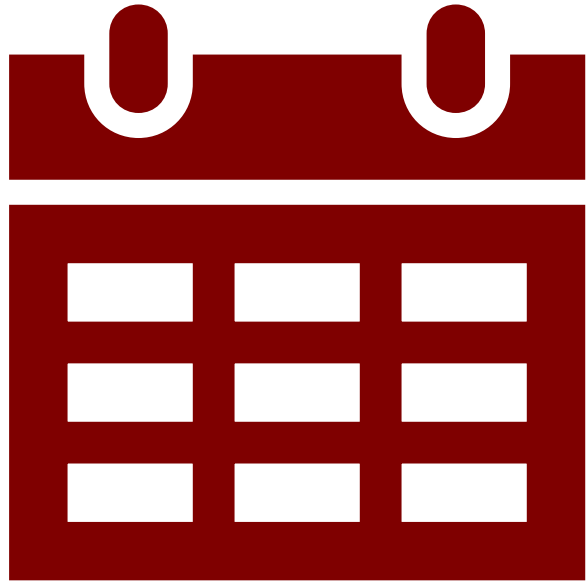
Annual Waiver Plan Services Total: \$162,584.96
DDA State Only Funded Services Total: \$500.00

Total Plan Year Cost: \$163,084.96

Where do you start?

Budget Sheet Review

In Real Time!



When should the budget be on your radar?

- ▶ **Monthly-** Review Monthly FMS expense reports
- ▶ **Annual-** The person-centered plan completed within 365 days of the agreed upon Annual Implementation Date (AID).
- ▶ **Revised-** Change of Circumstances

Employees/Staff vs Vendor

Employee

- You must pay taxes out of your budget for payments you make to your employees
- You decide how and when a worker will do their work
- You set an hourly rate and weekly, hourly schedule.

Vendor

- You do not have to pay taxes on payments you make to contractors or vendors but these services tend to be provided by a professional or an agency.
- Task is assigned but do not tell them how to do it.
- Vendors are often paid for the job a milestone rate.

[IRS: Employee vs Contractor](#)

Individual and Family Directed Goods & Services (IFDGS)

Individual and Family Directed Goods and Services are services, equipment, or supplies for self-directing participants that:

- 1. Relate to a need or goal identified in the Person-Centered Plan
- 2. Maintain or increase independence
- 3. Promote opportunities for community living and inclusion
- 4. Are not available under a waiver service or State Plan services

Currently, capped at \$5,000/annually.

[DDA Memo - Individual and Family Directed Goods and Services March 8, 2021.pdf \(maryland.gov\)](#)

Quick Note!
Budget Modification until 6/30/22

Budget Modification Review

In Real Time!

[DDA - SDS Budget Modification Guidance](#)

QUESTIONS?!

THANK YOU! SEE YOU NEXT MONTH!

Join our mailing list by
visiting us at:

Self-Directed Advocacy
Network Of Maryland
(maryland.org)



Donations to SDAN are greatly appreciated. If you prefer to send a check, please make it payable to SDAN and mail to PO Box 95, Rockville MD 20848-0095. SDAN is a 501(c)3 non-profit organization. Donations to SDAN are tax-deductible. **THANK YOU!**

